



JAKE WINDHAM
MAYOR

BRAD ROBERTSON
DIRECTOR
COMMUNITY DEVELOPMENT

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ALDERMEN:
DAVID STOVALL - At-Large
SAMMY WILLIAMS - District 1
KEITH DENNIS - District 2
GARY BROADWATER - District 3
CASEY FOY - District 4
DWIGHT KNIGHT - District 5
KYLE FOSTER - District 6

PROCESS FOR SUBMITTING RESIDENTIAL BUILDING PLANS

1. Erosion Control Approval - application submitted with site plan and approval by Mr. Brad Robertson.
2. Fill out permit application under Community Development at cityofpearl.com.
3. Attach to your online application a set of complete building plans with the following included:

A plat survey (if house is not in a planned and plotted subdivision) with actual mean sea level elevations; we will not accept assumed elevations 100 ft. or less; finished floor elevations; positive storm water drainage away from the house.

- Foundation
 - Framing
 - Electrical
 - Plumbing
 - Mechanical (with heat loss/gain)
4. Compaction test (we need this prior to doing a foundation inspection).
 5. If the property is in a flood zone you need to provide a flood elevation certificate prior to pouring the foundation, a second flood elevation certificate after the foundation has been poured showing the actual elevations, and a third flood elevation certificate after the job is completed.
 6. Pre-treat certification must be submitted before pouring foundation.
 7. If contractor pulls permit, a general contractors license and bond will be required.
 8. All sub-contractors must be licensed and bonded with the City of Pearl and obtain a permit or sign off on permit before starting work i.e. electrical, plumbing, mechanical, etc.
 9. A preconstruction meeting is required for all new contractors in the City of Pearl.